

How To Obtain A Subscription Account Number (SAN) Step-by-Step Instructions

Before you can subscribe to DNCQuickcheck, you must first register your business with the Federal Trade Commission (FTC) and obtain a Subscription Account Number (SAN).

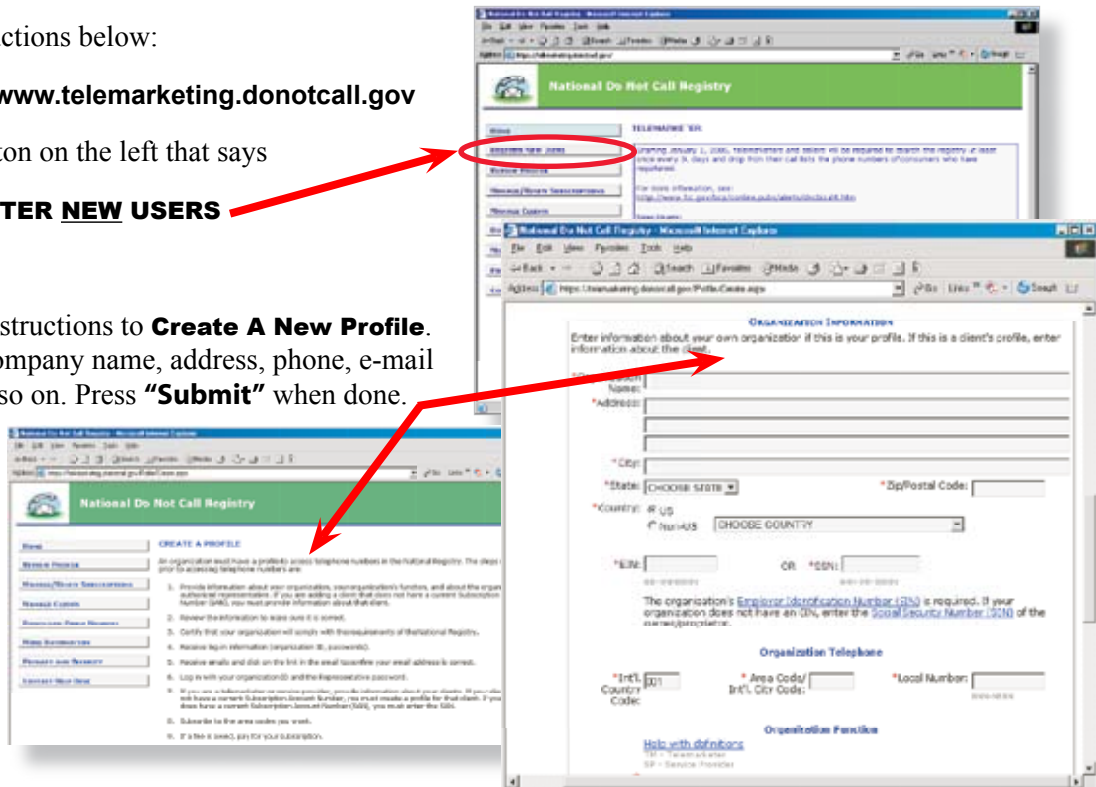
You can not sign up for the DNCQuickcheck service without a SAN.

Please follow the instructions below:

- Go to <http://www.telemarketing.donotcall.gov>
- Click the button on the left that says

REGISTER NEW USERS

- Follow the instructions to **Create A New Profile**. Enter your company name, address, phone, e-mail address, and so on. Press **"Submit"** when done.



- Next step under **Create A New Profile** is the Certification Process.
 __ Read items 1 - 5, check **"Yes"** and press **"Certify"** to continue.
- You now have an Organization ID & Representative Password.
 __ Print this page for your records.
- Next you select the **area codes** into which you will place calls to consumers.
 __ Click the link that says **"Manage / Renew Subscriptions"**
 __ Enter your Organization ID and Representative Password as requested to access this section.
- Choose **Order Area Codes For Your Current Subscription** and follow the instructions.
 __ Under **"Subscribe For"** select **"My Organization"**
- Select the desired area codes. Please note that the first five (5) area codes you choose are free. Each additional area code you need costs \$55 per area code. Should you choose to purchase the entire national list of area codes, the cost is \$15,058. This is an annual charge billed by the FTC.
- Click **"Continue"** to confirm your order.
- You should print this page and keep it for your records. This page shows your Subscription Account Number (SAN), Organization ID & Downloader Password and any payment amount.